

Lunenburg Council on Aging Meeting Minutes *Minutes Approved at the 1/10/12 COA Meeting*
December 13, 2011

Present: Pete Lincoln (Chairperson), Mary Lynn Conrad (Vice Chair), Jane Doyle, Jim Hays, Sis Montuori, Deb Seeley, Joyce Wass, and Susan Doherty (Admin. Asst.)

Excused: Doreen Noble (Director), Sandy Flanagan, Barbara Brown, and Fred Crellin.

Guest: Lloyd Carlson and John Male

Welcome: Pete Lincoln, Chairperson, called the meeting to order at 9:30 a.m.

Minutes: A motion was made and seconded to accept the November 8, 2011 COA meeting minutes as presented. All approved, motion carried.

Director's Report:

Finance/Informational Report: There was no Director's report at this meeting.

A discussion ensued regarding communication between the Chairperson Pete Lincoln, Director Doreen Noble and Town Manager Kerry Speidel, concerning the janitorial and Eagle House septic mound removal issues. Sue Doherty relayed a message from Doreen to the board that she had not heard back from the Town Manager about either of these issues. She said that Doreen had met with Capitol Planning the previous month and that they were in favor of connecting the upper parking lot to the Eagle House parking lot. Pete said that he had spoken to Doreen and had told her that in his communication with the Town Manager, Kerry had told him that the DPW would be advertising for a part time janitorial position. She also said that she had not heard back from the Board of Health concerning the mound but that it would be all right to send out for bids for its removal.

Old Business:

Parking Lot: The Friends of the Eagle House have received two bids for the removal of the septic mound. They voted to award the job to Dan Proctor and he would like to start the removal process while the weather is still good. Lloyd Carlson stated that the Friends of the Eagle House Inc would be meeting on December 14th to discuss the funding of the mound removal.

Janitor for Eagle House: Discussed under Director's report.

New Business:

Public Access Eagle House Announcements: The COA board members were concerned with the Eagle House announcements that Doreen tapes monthly for the local cable television station saying that they were showing outdated announcements and it makes the COA look bad. Doreen will be asked to contact the people at the cable station about filming new footage which will not be so "date sensitive".

Director's Evaluation: The COA board discussed the issue of how to proceed with the Director's evaluation. A motion was made and seconded to follow the process of the Director Evaluation which is in the Council on Aging Bylaws. All approved, motion carried. The COA board spoke about perhaps going into Executive Session to discuss this issue after the January 10, 2012 COA meeting.

Sub Committee Reports:

COA board member Joyce Wass reported that the Board Development Committee had met before this meeting and at this meeting Sandy Flanagan gave her resignation as a COA board member. They are actively looking for new people to fill vacant spots on the COA board, which they will then recommend appointment to the Board of Selectmen.

The COA Finance Committee has not set a meeting date yet. They are still awaiting budget information from the Town Manager.

The COA Advocacy Committee also met before this meeting where they discussed looking into a new tax rate for Lunenburg citizens over 70 years of age who have lived in the town for 50 years or more.

Correspondence: No correspondence was read at this meeting.

General Discussion:

Sue Doherty reported that the new computerized sign in system is a work in progress and so far things were going well with the seniors and their transition to swiping a sign in card for each event.

Adjournment: A motion was made and seconded to adjourn the meeting. All approved, motion carried.
Meeting adjourned at 10:30AM

Respectfully Submitted,
Susan Doherty, Administrative Assistant